



Application for Employment

Your Contact Information		Date
First Name	Last Name	Phone
E-mail Address	Home address	

Which position are you applying for?	If under 18, please list age
Desired salary	Desired start date

Days available to work:	Employment desired	Can you work nights?
No Preference	Full-time only	Yes
Monday	Part-time only	No
Tuesday	Full- or Part-time	
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Education Information

High School

Location

Number of years completed

Major & Degree

College

Location

Number of years completed

Major & Degree

Business or Trade School

Location

Number of years completed

Major & Degree

Professional School

Location

Number of years completed

Major & Degree

Military History

Have you ever been in the armed forces?

Yes

No

Are you a member of the National Guard?

Yes

No

Speciality

Date Entered

Discharge Date

Work History

Please list your work experience for the past 10 years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of employer

Address

Phone number

Name of Supervisor

Last job title

Employment dates

Pay or salary

Reason for leaving (please be specific)

List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked with this company.

Name of employer

Address

Phone number

Name of Supervisor

Last job title

Employment dates

Pay or salary

Reason for leaving (please be specific)

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Phone number

Name of Supervisor

Last job title

Employment dates

Pay or salary

Reason for leaving (please be specific)

List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked with this company.

May we contact your present employer?

Yes

No

Authorization to Release Information and Records to Growing Home, Inc.

I hereby authorize Growing Home, Inc. and/or their agent to conduct an appropriate background investigation of my former employment, education, credit files, and criminal records for determination of my eligibility for employment/volunteering. I authorize all persons who may have information relevant to this investigation to disclose it to Growing Home, Inc. and/or their agent. **I release and agree to hold harmless all persons providing such information and Growing Home, Inc. its officers, directors, and employees and agents from liability on account of such disclosure.** I hereby further authorize that a photocopy of this authorization may be considered as valid as the original.

I understand that my employment is contingent on receipt of satisfactory background results. I further understand that I have a right, under Section 606(B) of the Fair Credit Reporting Act, to make a written request within a reasonable period of time for a complete and accurate disclosure of the nature and scope of the investigation requested.

Full name	Date of birth	Social Security Number	Sex
Maiden/other names used		Date last used	
Maiden/other names used		Date last used	
Driver's license number	State		

Have you ever been convicted of (or is action pending by any law enforcement agency for) any violation? (Include marital, but do not include juvenile convictions or traffic violations resulting in a fine of \$100 or less). If yes, list all violations below, include dates and arresting agency. Attach additional pages if necessary. *A conviction will not necessarily bar an applicant from employment.*

All Addresses for the last seven years

Street	City	County	State	Zip	Years
Street	City	County	State	Zip	Years
Street	City	County	State	Zip	Years
Street	City	County	State	Zip	Years

Signature

Date

Please print and sign this application.