



PARENTS AS TEACHERS BILINGUAL PARENT EDUCATOR JOB DESCRIPTION

Position/Title: Bilingual Parent Educator (English/Spanish)

Position Type: Full Time, Non-Exempt

Reports To: PAT Program Manager

Growing Home is dedicated to creating a thriving and equitable north metro Denver one family at a time. Our participant-centered approach to strengthening families, nurturing children, and connecting community fill a critical gap for families and children who are experiencing immediate and long-term barriers to stability and success. Through evidenced-based programs, we improve outcomes for children, their parents, and their community. Our model makes us a leader in the two-generation approach to poverty alleviation and community equity.

Mission: To guide children and their families on the path to a brighter future.

Vision: We envision our community working together so that all children and their families have a place to call home, food on the table, and the opportunity to pursue their dreams.

Core Values: Respect, Effectiveness, Learning, Collaborative Leadership, Professionalism, and Inclusiveness.

Position Description: A certified Parent Educator implements the Parents as Teachers (PAT) model, emphasizing parent-child interaction, development centered parenting, and family well-being in their work with families. Utilizing the PAT *Foundational Curriculum* in culturally sensitive ways, the Parent Educator partners, facilitates, and reflects with families. This is accomplished by providing education in the form of personal visits, group meetings, screenings, and linkages to a network of resources for parents and children.

Responsibilities:

- Attend Foundational and Model Implementation training for certification for children ages 0-3
- Attend Foundational 2 certification for children age 3-5
- Provide parent education through regular personal visits implementing the Parents as Teachers Foundational 1 and 2 Curriculum
- Assess family's needs and provide developmentally appropriate information, guidance, and support to parents
- Work with the PAT team to organize, plan, coordinate, and facilitate monthly Discovery Time group activities
- Represent the Parents as Teachers program at various community events supporting families and/or young children
- Coordinate services with other Growing Home and community programs offering resources to parents and their young children
- Recruit initial caseload, and engage in recruitment activities on a regular basis to replace exiting families

- Plan, provide, and document personal visits focused on parent-child interaction, development centered parenting, and family well-being
- Use the PAT Foundational curriculum to share research-based information with families
- Provide referrals to Discovery Time (group socialization) to give families an opportunity to build social connections with each other, engage in parent-child interaction activities, and increase their knowledge of ways to support children's development
- Maintain and submit in a timely way all required family and program documentation to meet program fidelity and funder requirements
- Organize supplies and materials needed to complete home visits, etc.
- Participate in at least 2 hours of reflective supervision monthly and at least 2 hours of staff meetings monthly
- Obtain competency-based professional development and renew parent educator certification annually
- Participate in continuous quality improvement

Qualifications Needed:

- Bachelor's degree in early childhood education, social work, psychology, or a related field is preferred but may be substituted with five years of experience working directly with young children and families
- Ability to read, write, and speak fluently in English and Spanish *required*
- Strong communication and interpersonal skills
- Ability to establish rapport with families and empower them by building on their strengths
- Strong organizational and record-keeping skills
- Ability to feel comfortable speaking with individuals about PAT and attend community events for recruitment purposes
- Ability to work independently and be self-motivated (work is often away from the office)
- Computer skills; including Microsoft Word, Outlook, and Internet
- Ability to complete the *Parents as Teachers Foundational and Model Implementation Trainings* before delivering PAT services
- Familiarity with issues surrounding family poverty
- Commitment to working with diverse people and families
- Provide services in a culturally appropriate/sensitive manner
- Maintain professional boundaries and confidentiality
- Demonstrate ability to work as an effective team member
- Maintain current certification as a Parent Educator by completing the required professional development hours for years of service
- Valid Colorado Driver's License and proof of valid vehicle insurance

Hours of Work & Location:

- Hours of Work: This position is full-time, 40 hours a week. Work will generally be completed Monday-Friday, between 9:00 am-5:30 pm, with some evenings and weekends required
- Location: Work is currently remote due to COVID-19. In the future, work will be performed out in the community and at Growing Home offices.

Salary and Benefits:

- \$17.79 per hour
- Health, vision, dental, and life insurance
- Employee wellness program
- Paid vacation, sick days, and holidays
- Optional 403(b) plan with 5% match after 12 months
- Positive, friendly workplace culture
- Growing organization; ongoing opportunities for professional growth and development

Start Date: Immediate

To Apply:

Please send resume and cover letter to careers@growinghome.org with **Bilingual Parent Educator** in the subject line. Applications will be reviewed as they are received. Applicants are encouraged to apply as soon as possible. No walk-ins, please.

Growing Home is committed to an inclusive workplace. We are an equal opportunity employer.